



**WASHOE COUNTY**  
**COMMUNITY SERVICES DEPARTMENT**  
 Planning and Building Division  
 Building Program

1001 EAST 9<sup>TH</sup> STREET  
 RENO, NEVADA 89512  
 PHONE (775) 328-2020  
 FAX (775) 328-6132

## Refund Form

Permit Number: <u>WBLD</u>	Date: _____
Name: _____	Address: _____
Phone Number: _____	_____

**Reason For Refund:**

  
  
  
  
  
  
  
  
  
  

**Tech Fee included:**

Yes    No

Applicant Signature: \_\_\_\_\_

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Building Permit Tech Signature: \_\_\_\_\_

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Supervisor Signature: \_\_\_\_\_

**100.108.7 Refunds**

**100.108.7.1 Refund of permit fees.** The building official may authorize the refunding of not more than 80 percent of the permit fee when:

1. No work authorized by the building permit has been done under a permit issued in accordance with this code.

AND

2. A written application for a refund is submitted to the building official within 180 days after the date the permit was issued.

**100.108.7.2 Refund of plan review fees.** The building official may authorize the refunding of not more than 80 percent of the plan review fee when:

1. The application for a permit for which a plan review fee has been paid is withdrawn by the applicant before any plan reviewing is done; and
2. A written application for a refund is submitted to the building official within 180 days after the date the application is withdrawn.

See code for Exceptions.

